



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

**Discovery Phoenix, Room 2 - 4021 Teale Ave, San Jose CA
Tuesday, July 16, 2019
6:30 P.M.**

Minutes

I. CALL TO ORDER 6:38PM

- a. Roll Call and Establishment of Quorum: Ms. Eagle, Mr. Foisie, Ms. Lee, Mr. Spieler
- b. Approval of Agenda: Ms. Eagle, Second: Mr. Foisie, Aye: All
- c. Pledge of Allegiance led by Mr. Spieler

II. OPEN SESSION

- a. PUBLIC COMMENTS
A parent asked about class placement, the board asked them to email their concern, as they are unable to address the issue at this time.

III. REPORTS

- a. Superintendent/Phoenix Campus Director Report (Debby Perry)
The playground designs from Ross Designs. Debby asks if the board for a maximum amount number. Debby applied for a grant for \$50K, will know in November if it is awarded. The board will discuss more details for the next agenda. IT Vendor Proxy will soon move staff email addresses to discoveryk8.org, including Falcon at no cost. @mydiscoveryk8.org accounts stays the same. The office is fully staffed with Shelly Dorias, starting in August. Debby is working on procedures and manuals with Miki and Finance. The president will now be able to make changes to the school bank account.
- b. Falcon Campus Director Report (Miki Walker)
Staffing update: looking for one more contract in K1. Sylvia Williams will be front office admin. The board may be asked to approve an update to the Falcon calendar for a joint PD day with Phoenix.
- c. Financial Report
No report. Dena Koren will be handling Discovery's account with Edtec, starting next month.

IV. ACTION / DISCUSSION / INFORMATION ITEMS

- a. Board Officers Election
Tabled to the August 6 Special Meeting.
- b. Motion to Approve MOU between Discovery Charter Schools and the San Jose Public Library: Ms. Lee, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Mr. Spieler. Motion passed.
- c. Social Media Policy
Ms. Eagle will be proposing a draft to the new policy by first week of August.
- d. Fiscal Control Procedures
The procedures, in accordance with the County Office of Education, will be sent to the Finance Committee for review, then to the board for approval.
- e. ED Evaluation Process
Some questions were raised about the process, it will be discussed at a future date.
- f. Pulled Items from the Consent Calendar:
Minutes for 6/10 Meeting:
 - V. i. First “to meet” removed. Removed “Closed Session for the next year”
 - VII. a. “would be to receive documents sooner, and notice of upcoming documents is also helpful”
 - V. e. Remove “3 year goals based from CAASP testing.”Minutes for 6/25 Meeting:
 - III. A. The architect recommended to spend money on new equipment, not on Moreland’s used equipment.
 - III. M. Remove “for”
 - III J. Update Discovery I to Discovery IIMotion to approve the Minutes June 1, June 10, June 25 as amended: Mr. Foisie, Second: Ms. Lee, Aye: All

V. APPROVAL OF CONSENT CALENDAR (ACTION)

Items were pulled.

VI. BOARD MEMBERS’ REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

This is an opportunity for Board members to address activities, correspondence, and operations and to acknowledge or recognize specific programs, activities, or personnel.

- a. Board Operations
Nothing to report.
- b. Reports: Committees/Correspondence/Activities
Ms. Eagle signed up the board members for Governance Academy Online Training.
Board members will be trained and certified.
- c. Board Calendar
Mr. Spieler and Ms. Eagle will be meeting with Ms. Perry on Wednesday, July 17.
The board will hold a special meeting on August 6.
Next regular board meeting is August 28.
- d. Future Agenda Items
For August 6 Meeting:
 - Board officers elections
 - Potential Review of Calendar
For Next Regular August 28 Meeting:
 - Play Structure Update
 - Edtec Calendar Dates
 - Fiscal Control Procedures
 - Social Media Policy
For Next September 25 Meeting:
 - Board Goals

VII. ADJOURN 8:08PM